

TRSN Regional Governing Board
 Meeting Minutes
 Friday, August 13, 2010 – Timberlands RSN, Cathlamet, WA

FACILITATOR: Bud Cuffel

MEMBERS PRESENT: Bud Cuffel (Pacific County), Fred Johnson (Wahkiakum County Alternate) and Ron Averill (Lewis County)

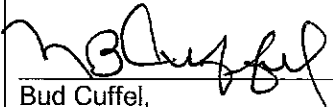
GUESTS PRESENT: Sue Killilay (Cascade Mental Health Care)

STAFF PRESENT: Bill Hardy (Administrator), Brian Cameron (Fiscal Manager), Jan Kaschmitter (Quality Manager), and Trinidad Medina (IS Administrator)

AGENDA ITEM	DISCUSSION	LEADER	Decisions, Actions, Assignments
CALL TO ORDER AND INTRODUCTIONS	Bud called the meeting to order at 10:06 A.M. and dispensed with introductions.	Bud	
ANNOUNCEMENTS AND PUBLIC COMMENTS	No Announcements.		
ADOPTION OF THE AGENDA	Agenda accepted as presented.	Bud	MSP (Johnson, Averill)
CONSENT AGENDA	No Items.		
APPROVAL OF MINUTES	Voted out of necessity.	Bud	MSP (Johnson / Averill)
ACTION ITEMS	<p>Two Rivers Landing Evaluation and Treatment Amendment - Bill informed the board that the rates were increased in the amendment, yet still reasonable for the service. Fred Johnson moved to approve with the amendment of updating the County Chair Signatures and the date. Ron Averill seconded the motion.</p> <p>Grays Harbor County RSN, Elma Home Care Inter Local – The client who was using the facility is no longer there; however, the agreement for use of the facility could benefit our members if needed. This was previously recommended for approval by the Advisory Board. Fred Johnson motioned the Elma Home Care Interlocal be approved. Ron Averill Seconded the motion.</p> <p>ComputeK Inc Contract – The contract with ComputeK expired in July. The only change in the contract is the duration. It was yearly and now it is for two years. Fred Johnson motioned that the contract with ComputeK be approved and Ron Averill seconded.</p>	<p>Bill</p> <p>Bill</p> <p>Bill</p>	<p>MSP (Johnson / Averill)</p> <p>MSP (Johnson / Averill)</p> <p>MSP (Johnson / Averill)</p>

<p>TRSN Policy and Procedure Section</p>	<p>Bill discussed the changes made to the format in the policies. The changes were mostly updating Mental Health Division (MHD) to Department of Social and Health Services (DSHS) and adding the full name of an acronym when it first appears in the policy.</p> <p>1) TRSN Clinical Policy and Procedure Section 3000</p> <p>The policies were reviewed individually.</p> <p>3001 - Ron noted that the word utilization is being used. Ron would like the word use used when appropriate.</p> <p>3002 – The policy was updated to match the new practice guidelines. There was discussion about the previous guidelines. Fred voiced concern with removing the previous guidelines from the policy. Jan discussed the usage of the guidelines and noted that the existing guidelines in the policy were not being adhered to. Sue expressed that the Evidence Based Practices were still being followed. Ron request RSN add reference to American Psychiatric Association and append those standards to the policy. Bill clarified the term "enrollees".</p> <p>3003- No discussion.</p> <p>3004- No discussion.</p> <p>3005 – No discussion.</p> <p>3006 – No discussion.</p> <p>3007- Discontinued. This policy is covered in policy 3008.</p> <p>3008 – The change to this policy was removing St. Johns Medical Center because the provider agencies are searching all over the state for inpatient facilities.</p> <p>3009- This policy incorporates what was policy 3007.</p> <p>3010 – No discussion.</p> <p>3011 – No discussion.</p> <p>3012 – No discussion.</p> <p>3013 – Discontinued. This is policy is covered in policy 3008.</p> <p>3014 - No discussion.</p> <p>3015 – No discussion.</p> <p>3016- No discussion.</p> <p>3017- Discontinued. The RSN is not required to do PASAAR screening. The contracts with individuals for those services.</p> <p>3018 – No discussion.</p> <p>3019 – No discussion.</p> <p>3020- Sue asked if the RSN needed to reference extended stays. Brian stated that stays over 14 day need to be coded differently.</p> <p>3021 – Clarified the allowance of what personal items are allowed and the responsibility of ensuring that client's property is secure. The intent of the policy is to ensure the property is safeguarded.</p> <p>3022 – Single bed certification can be granted to hospitals not licensed as a psychiatric inpatient facility. The rationale is so the consumer can get a</p>	<p>Bill</p>	
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	<p>bed if no beds are available. 3023 – No discussion. 3024 – No Discussion.</p> <p>Ron Averill motioned to approve the policies with the recommended changes. Ron also requested to have each policy listed individually in the minutes and not listed a group. Fred Johnson seconded the motion.</p> <p>TRSN Policy 1011 Advisory Board revision – The State requires that the RSNs make available Advisory Board positions to local tribes. The board discussed which tribes would be involved and weather to allow one seat on the Advisory Board for each tribe or one tribal seat. Fred motioned the policy and amendments to the bylaws be approved subjected to the approval signing of the Inter local agreement.</p>		<p>MSP (Averill / Johnson)</p> <p>MSP (Johnson / Averill)</p>
OLD BUSINESS	No Old Business		
NEW BUSINESS	<ul style="list-style-type: none"> • TRSN Interlocal Agreement Section 3 d Amendment - Ron Averill motioned to approve the recommend the amendment. Fred Johnson seconded the motion and added that to amend the typographical error in the approval date sections. <p>The Board Discussed the appointment of Steve Clark to the advisory board. Ron would like to have Steve be invited as a provider or guest. Lewis County will hold off on approving Steve's application.</p>		MSP (Averill / Johnson)
Treasures Report	<p>Vouchers - Brian presented the June, July, August vouchers. Ron move to approve vouchers as submitted. Fred Second. Approved</p> <p>R&E - Brian reviewed the Budget July 1, 2009 to June 30, 2011 report. Brian noted that the reserved fund were high due to the change in the six month reconciliation of Medicaid members, new rates from actuarial, and implementation of the states inpatient billing system, ProviderOne. Brian plans on encumbering the inpatient liability as a strategy to balance the funding. Brian discussed the requesting projects from provider agencies to redistribute excess funds. These projects would be reviewed for final approval by the Boards.</p>	Brian	MSP (Averill / Johnson)
Administrator Report	<p>Bill reported that Division of Behavioral Health and Recovery (DBHR) will be onsite for the annual contract review the last week in September.</p> <p>The State had proposed to congress to keep the Medicaid levels at the current amount of \$450 million. The house approved a lowered percentage and only \$338 million for the match. The state fiscal representative said they would not lower the rates for RSNs. Starting in next contract period RSN's will expect to see</p>	Bill	

	<p>State Only dollars for Crisis Services, Involuntary Treatment Act, and Psychiatric Inpatient. RSN have a meeting with DBHR on August 26th.</p> <p>Bill reviewed the quarterly dashboard report. Authorized Medicaid Members Served – Bill noted that the Medicaid members served is increasing. Brian added that the increase has made for the Non-Medicaid clients who were exited from services last year. Outpatient Penetration – Bill explained that the state reports on Medicaid Penetration rates. Non Medicaid Authorized – No Comments. Authorized Medicaid Admissions – No Comments Non Medicaid - Average Cost Per Service Hour – Ron asked why is Wahkiakum cost was higher than everyone else. Brian explained that this is common with small provider agencies because they are expected to have the same availability of services as large agencies which drives there costs up. Average Cost per Client – No comments. The data tables by county are displayed after all of the graphs.</p>		
Quality Manager Report	<p>Quality Review Team Report - Jan reported the QRT is currently in process of compiling the Annual Survey results.</p> <p>June 2010 /July 2010 Ombuds report – Teresa was not able to make to the meeting. Bill explained the layout of the report. Bud requested to know if the question about the referral from a professional was resolved. Bill explained that Teresa provides information and resources in those situations.</p> <p>Jan reported that she and Trinidad have completed the Performance Improvement Project trainings at two of the providers and will complete the third by the end of the month.</p>	Jan	
Provider Reports	Written Provider reports were provided by Cascade Mental Health Care and Wahkiakum County Mental Health Services.	Bill	
EXECUTIVE SESSION	No Executive Session		
ADJOURNMENT	<p>Bud adjourned the meeting at 11:45 pm and announced the next Governing Board would be in October.</p> <p>Respectfully submitted,</p> <p> Bud Cuffel, Governing Board Chair</p> <p>10.8.2010 Date</p>	Bud	

Submitted by Trinidad Medina, TRSN IS Administrator

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